



Erasmus Charter for Higher Education 2014-2020

Application Form Call: 2014

Note: The data of this application form will be used by the European Commission/ Executive Agency EACEA and National Agencies for evaluation and monitoring

Program	The 2014-2020 EU programme for education, training, youth and sport proposed by the European Commission on 23 November 2011 (hereafter the Programme)*
Action	Erasmus Charter for Higher Education
Call	2014
Deadline for Submission (dd-mm-yyyy)	15/05/2013 12:00 midday Brussels time.
Application language	EN
Correspondence Language	EN

45106-LA-1-2014-1-RO-E4AKA1-ECHE-1

Applicant's previous EUC number (if applicable):

45106-IC-1-2007-1-RO-ERASMUS-EUC-1

Erasmus Policy Statement (Overall Strategy) section D of this application form - original language (official EU languages): EN

If the original language is not English, French or German, the Erasmus Policy Statement (EPS) should also be provided in one of those three languages.

Erasmus Policy Statement translation language (if applicable): -

Acknowledgement of receipt

After submission, applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to check successful receipt of their Erasmus Charter for Higher Education (ECHE) application. If by the second week after the deadline, the application has not been listed on the website, the applicant should contact the EACEA (e-mail: EACEA-ECHE@ec.europa.eu).

* COM(2011) 788 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0788:FIN:EN:PDF>)

Applicant Organisation

A.1. Applicant Organisation

PIC, if available. Cf. Application manual	0
Full legal name (official name in latin characters)	UNIVERSITATEA "VASILE ALECSANDRI" DIN BACAU
Full legal name (English name)	"VASILE ALECSANDRI" UNIVERSITY OF BACAU
Acronym	UBC
Erasmus code (e.g. F PARIS33) - if available	RO BACAU01
Address (N°, street, avenue, etc.)	157, MARASESTI STREET
Country	Romania
Region	NORD-EST
Post code	600115
City	BACAU
Website	http://www.ub.ro

A.2. Legal Representative

Title	PROFESSOR
Gender	Male
First Name	Valentin
Family Name	NEDEFF
Position	Rector
E-mail	rector@ub.ro
Telephone (including country / area codes)	+ 40/234 /534 712
Address (n°, street, avenue, etc)	157, MARASESTI STREET
Country	RO, Romania
Post code	600115
City	BACAU

A.3. Coordinator

Title	PROFESSOR
Gender	Male
First Name	Gheorghe

Family Name	PINTILIE
Department	ENGINEERING
Position	INSTITUTIONAL CO-ORDINATOR
E-mail	ghpintilie@ub.ro
Telephone (including country / area codes)	+ 40/234 /580 170
Address (n°, street, avenue, etc)	157, MARASESTI STREET
Country	RO, Romania
Post code	600115
City	BACAU

The purpose of these statistics is to put into context the actions and strategies the institution is asked to present in the following sections.

For the academic year 2012-2013:

Total number of students enrolled in all degree programmes offered by your institution (data from official HEI register)

Short cycle:	0.0
1st Cycle:	4067.0
2nd Cycle:	1012.0
3rd Cycle:	30.0

Number of staff (Equivalent full-time)

Teaching:	238.0
Administrative:	96.0

Number of degree courses on offer

Short cycle:	0.0
1st Cycle:	36.0
2nd Cycle:	32.0
3rd Cycle:	2.0

STUDENTS (academic year 2011-2012)

1. Credit Mobility for Students (all types of mobility programmes for periods between 2 and 12 months)

Number of outgoing study mobility students (Erasmus and/or others): to participating countries	55.0
Number of outgoing study mobility students (Erasmus and/or others): to non-participating countries	0.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to participating countries	11.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to non-participating countries	0.0
Number of study mobility students (Erasmus and/or others): from participating countries	16.0
Number of study mobility students (Erasmus and/or others): from non-participating countries	4.0

2. International Degree Students (students enrolled for a full degree programme with foreign nationality or having completed a foreign previous degree)

Number of foreign students, if applicable: from Participating countries	1.0
Number of foreign students, if applicable: non-participating countries	127.0

3. If applicable, number of local (having the nationality of the country) and international students (of foreign nationality / with foreign previous degree) involved in double/multiple/joint degrees:

Number of Local students, involved in Double/multiple/joint degrees	1.0
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Number of international students, involved in double/multiple/joint degrees

0.0

ACADEMIC STAFF (academic year 2011-2012)

All types of Erasmus staff mobility (for periods between 2 days and 2 months) for teaching and training purposes

Number of outgoing academic staff to participating countries

56.0

Number of incoming academic staff from participating countries

8.0

COOPERATION (academic year 2012-2013)

HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2012/2013: European and International HEI Agreements / Consortia / Networks

Number of Erasmus interinstitutional agreements:

105.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from participating countries

11.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from non-participating countries

4.0

Total number of consortium agreements for double/multiple/joint degrees:

1.0

Of these, percentage of the consortium involving non-participating countries

0.0

European and International Education and Training Projects with contracts running in 2012-2013 (e.g.: Lifelong Learning Programme, Erasmus Mundus or Tempus)

Number of projects as coordinator:

0.0

Number of projects as partner:

7.0

Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2012-2013)

Number of staff at the central level:

1.0

Number of staff at the Faculty/School/Department Level:

0.0

General Organisation of Programme activities

C1. General Organisation

Please describe the structure at your institution for the implementation and organisation of European and international mobility (division of tasks, operational and communication methods). (max. 1000 characters)

Please provide the direct web link with the contact details of the international office (or equivalent) in your institution dealing with the implementation and organisation of European and international mobility:

The international policy of UBc is strategically coordinated by the University Senate and its implementation and management are performed by the Administrative Board and the International Relations and Community Programmes Office (IO), whose activity is governed by specific regulations. The staff includes the Erasmus Institutional Coordinator, the Erasmus Officer and the Faculty Coordinators, one for each of the five faculties (contact data at <http://www.ub.ro/int/contact>). The Institutional Coordinator and the Erasmus Officer are in charge with the financial management of the grants, they report to the National Agency, coordinate the selection of the students and staff, monitor the flow of documents related to each outgoing and incoming mobility. The Faculty Coordinators organize the student and staff selection and monitor the mobilities at faculty level. Communication between faculties and IO is carried out through the website, written documents, e-mail, notice board, as needed.

C2. Fundamental Principles

By applying for the Erasmus Charter for Higher Education my institution will:

Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.

Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system.). Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).

Please explain the academic credit system and the methodology used to allocate credits to the different course units followed by your students abroad. (max. 1000 characters)

In addition, please provide the direct web link where the methodology is explained:

The application of the ECTS is made in UBc according to the European policy, through specific regulations (http://secretariatrectorat.ub.ro/images/R-12.03.09_3.2.pdf). The procedure allowing the allocation of credits to the course units followed by the UBc students abroad is posted at http://secretariatrectorat.ub.ro/images/R-12.03.12_1.0_co.pdf, and specifies that the study/placement period as well as the total number of ECTS earned by the student are automatically and fully recognized by the faculty where the student is enrolled at. Based on the learning agreement/work programme and the transcript of records/work that the student presents when returning from abroad, the academic coordinator of the bilateral agreement completes a Recognition form. A board which includes the dean of the faculty, the vice-dean for international relations, and department directors validate the document. The information is registered in student's academic records and is included in the Diploma Supplement.

Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

C3. When Participating in Mobility Activities - Before mobility

Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Provide guidance to incoming mobile participants in finding accommodation.



Please explain if all courses taught at your institution are described in the Course Catalogue and in which languages. (max. 500 characters)

In addition, please provide the direct web link to your Course Catalogue:

The Course Catalogue (available at <http://www.ub.ro/int/lpe/course-catalogue>) contains the study programmes provided by UBc at bachelor and master level, together with their study domain and contact data of the organizing faculty. For each study programme, the subjects are listed together with information related to number of ECTS credits and the evaluation form.

As specified on the website (<http://www.ub.ro/int/lpe/incoming-students>), the language of instruction at UBc is Romanian.

Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.



Please describe the institutional procedure for the approval and monitoring of inter-institutional agreements for study and teaching mobility and/or learning agreements in case of traineeships (work placements). (max. 1000 characters)

The initiative of concluding an inter-institutional agreement may come from any staff of UBc, if it is consistent with the development strategy of his/her department and faculty and considering the compatibility between the study programmes of the two eligible HEIs. After being approved by the Faculty Board and Administrative Board of UBc, the agreement is registered at the International Relations and Community Programmes Office, which ensures the preparation, organization and monitoring of the mobilities to be performed under the agreement, with the direct support of the Faculty Board, agreement responsible and Faculty Coordinator. The launch, monitoring or cessation of an agreement is up to the Faculty Board.

Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.



Please describe your institution's language policy for preparing participants for mobility, e.g.: course providers within or outside the HEI. (max. 750 characters)

If possible, please provide the direct web link for your language policy:

At UBc, the curricula of each study programme includes compulsory courses of foreign languages during the first four semesters. In any other semester, students can attend, at request, language courses provided by the Faculty of Letters (<http://www.ub.ro/litere/flit-ps/flit-psl>). The selection process of the Erasmus students includes a linguistic competence evaluation of their English or French language skills. For those students going at a HEI with another tuition language, the agreement coordinators provide the e-learning content before the departure and linguistic support during the mobility. Before going abroad, students work to improve their language skills in Spanish, Italian, German, etc.

Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.



Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.



Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.



C4. When Participating in Mobility Activities - During Mobility

Ensure equal academic treatment and services for home students and staff and incoming mobile participants.

Integrate incoming mobile participants into the Institution's everyday life.

Have in place appropriate mentoring and support arrangements for mobile participants.

Please describe mentoring and support arrangements for incoming mobile participants and outgoing students for study and traineeships. (max. 750 characters)

The information for outgoing and incoming students is posted at <http://www.ub.ro/int/lpe/outgoing>, and <http://www.ub.ro/int/lpe/incoming-students>. The Erasmus Officer, the Faculty Coordinators and the agreement responsables advise the mobile students in choosing the study programmes and the course units, the academic environment, accommodation, travel options and any other issues that might appear. The local Students' League and former Erasmus students provide support to mobile students.

An international student handbook is available at <http://www.ub.ro/files/english/student/student-handbook.pdf>, and refers to the visa requirements, travel information, health insurance, accommodation offers, living costs in Bacau, etc.

Provide appropriate linguistic support to incoming mobile participants.

Please describe your institution's language support for incoming students and staff with a minimum of 2-month mobility period. (max. 500 characters)

If possible, please provide the direct web link for your language policy:

UBc is one of the fifteen public HEIs in Romania which provide a preparatory year of Romanian language courses for foreign students. For the international non-EU students, the Faculty of Letters (<http://www.ub.ro/litere/>) organizes 12 hours/week of Romanian during the first semester, and 15 hours/week during the second semester. The International Office makes all the arrangements for the course of Romanian language for Erasmus incoming students which is offered free of charge.

C5. When Participating in Mobility Activities - After Mobility

Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.

Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.

Regarding the above two Charter principles, please describe the mechanisms your institution has in place to recognise mobility achievements for study and traineeships in enterprises. (max. 750 characters)

In addition, please provide the direct web link for this recognition procedure:

Chapter 2 of the Regulations for the recognition of the studies abroad (http://secretariatrectorat.ub.ro/images/R-12.03.12_1.0_co.pdf) stipulates that the Diploma Supplement of any mobile student includes a section where the following items are listed: host university/organization, type and period of mobility, and the performed activities. The above mentioned regulations includes the methodology of recognition procedure based on the competencies that the student acquired abroad. Moreover, the class ranking and the financial entitlements of an outgoing student are not affected by his/her mobility, if this has been satisfactorily completed. The transcripts of records for incoming students is issued by the International Office in due time.

Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Please describe your institution's measures to support, to promote and to recognise staff mobility. (max. 750 characters)

Our University management promotes and encourages the mobility of the teaching and non-teaching staff thereby obtaining an obvious increase of their professional training.
In particular, the mobility of young staff is encouraged as a part of the human resources policy of each department.
For increasing the number and quality of staff mobility, during the last years the University has constantly provided financial support for co-financing the programme, mainly for the new agreements.
Based on the documents specified at <http://www.ub.ro/int/lpe/mobilitati-cadre-didactice>, the period spent abroad is fully recognized. The outgoing Erasmus mobilities are taken into account for the career advancement.

C6. When Participating in European and International Cooperation Projects

Ensure that cooperation leads to sustainable and balanced outcomes for all partners.

Provide relevant support to staff and students participating in these activities.

Please describe your institutional measures to support, promote and recognise the participation of your own institution's staff and students in European and international cooperation projects under the Programme. (max. 750 characters)

In order to achieve its policy on the development of European and international cooperation, UBc encourages the integration of its members (staff and students) in European projects and in establishing new bilateral agreements. To develop cooperation in the European and international area, UBc offers logistical and financial support when needed (eg. co-financing the Erasmus student and staff mobility).
The annual assessment of the university staff includes a special part for those involved in European and international cooperation projects which helps in the career advancement. A key direction in our cooperation policy is to continue the development of joint master's degree, and to enhance the cooperation for training the PhD students.

Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

C7. For the Purposes of Visibility

Display the Charter and the related Erasmus Policy Statement prominently on the Institution's website.

Promote consistently activities supported by the Programme, along with their results.

Erasmus Policy Statement (Overall Strategy)

D. Erasmus Policy Statement (Overall Strategy)

The Institution agrees to publish this overall strategy (all three parts) on its website within one month after the signature of the Erasmus Charter for Higher Education by the European Commission.

Please describe your institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your institution participates in the development of double/multiple/joint degrees. (max. 5000 characters)

Original language [EN]

The strategy of modernisation and internationalisation of education is clearly defined in the University Charter and the Strategic Plan of "Vasile Alecsandri" University of Bacau.

Thus, the University Charter (http://www.ub.ro/files/R-01-01_3.0.pdf) stipulates the following aspects: the development of national and international mobility of students, staff and researchers within European and international programmes; the development of cooperation based on bilateral agreements with foreign institutions; participation in European and international cooperation projects; the need for continuous modernisation of education, scientific research and the constant improvement of the quality of these activities.

The Strategic Plan (http://secretariatrectorat.ub.ro/images/Plan_strategic_2012-2015_corectat.pdf) defines the following strategic objectives related to modernisation and internationalisation:

- Modernisation and improvement of the academic programmes and educational and training process in accordance with the national and international standards;
- Development of scientific and technological research with the aim of integrating the University at national and international level;
- Development of cooperation with national and international partners.

For achieving these strategic objectives appropriate measures and actions are defined.

Throughout the years, the University has developed relationships with universities and research institutes from many EU countries or outside Europe (Africa, North America). In the academic year 2012-2013, the University has academic and scientific co-operations with 87 foreign partners.

The University's international dimension is defined by:

- Bilateral agreements with foreign institutions, mainly universities;
- Student and staff mobility agreements under the LLP-Erasmus;
- Intensive cooperation within the Francophone University Agency (AUF): scientific cooperation projects, "Eugen Ionescu" doctoral and postdoctoral scholarships, support for organizing and participating in prestigious scientific meetings.
- Participation in the European project Tempus IV - Joint Projects;
- Participation in Erasmus Intensive Programmes (IP).

In order to succeed in the policy of internationalisation, the University has established a set of general criteria for choosing its partners:

- The compatibility between the University 's mission and the mission assumed by the partner universities;
- Concerning the student mobility (study or placements) or staff mobility, the main criterion is the degree of compatibility between the study programmes of the HEIs;
- An important criterion is the linguistic and cultural affinity with partners from countries such as France, Italy, Spain or Portugal;
- Another important criterion is the continuation of cooperation with those universities that were our partners in previous EU and non-EU projects or programmes, and to encourage the reciprocity in student and staff exchanges.

According to the criteria set, the most important percentage of our partners is from the geographical area of the French-speaking countries (France, Belgium) and from the Latin geographical area (Spain, Italy, Portugal), but there is an optimal distribution in other parts of Europe: Germany, Poland, Scandinavian countries, Turkey, etc.

The University believes that an important means in the internationalisation process is student mobility for studies and placements for all three Bologna cycles: bachelor's, master's and doctoral degrees, as well as the mobility for teaching activities and the staff mobility for training .

Through the mobility activities, the University aims to achieve the following objectives:

- Integration of its students in the European culture and civilization area and making them familiar with the requirements of modern higher education;
- Skills and competences trained at European standards in both study mobilities and particularly in placement mobilities;
- Acquisition of modern teaching technologies by the academic staff when going abroad, and establishing collaborative relationships with their peers from the host institutions;
- Professional training of the non-teaching staff.

In the process of internationalisation of education, the University will continue to work under the new Programme for developing common courses or modules for master's and doctoral levels which lead to the award of the double/joint degree.

If applicable, please describe your institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects in teaching and training in relation to projects implemented under the Programme. (max. 2000 characters)

Original language [EN]

Within the Romanian Higher Education System, "Vasile Alecsandri" University of Bacau has been classified as a regional university, acting as a local leader in promoting knowledge in the North-East Development Region of Romania, a densely populated area. Therefore, the University has established to participate in the socio-cultural, scientific, and technological development of the region, by offering specialized higher education and training to students and by implementing an optimum exchange of cultural, scientific, and technological values in the region.

The educational offer is permanently adapted to the labour market needs and, from this point of view, the University collaborates currently with various stakeholders (local and regional authorities, Chamber of Commerce and Industry of the Municipality of Bacau, firms and companies, etc) that will continue to be involved in our further international cooperation projects.

Please explain the expected impact of your participation in the Programme on the modernisation of your institution (for each of the 5 priorities of the Modernisation Agenda*) in terms of the policy objectives you intend to achieve. (max. 3000 characters)

Original language [EN]

In the process of modernisation, the University takes into account the following aspects according to the five priorities of the Modernisation Agenda:

1. To increase the qualification level of its graduates and researchers, some measures and actions are established in the Strategic Plan:

- To modernise the study programmes so that the competences acquired to be in line with the labour market needs;
- To achieve excellence in teaching;
- To modernise its teaching and research facilities;
- To better exploit ICT in the educational process.

2. In accordance with the standards and guidelines for quality assurance in the European Higher Education Area, UBc implemented an Integrated Management System for bachelor, master, and doctoral education, for scientific research, technological transfer, counselling and administrative activities, which was nationally certified, and is subject to continuous development and improvement.

3. The University benefits from the international mobility of students, teaching staff, researchers and administrative staff which has a positive impact on the quality of education and research processes, and influences all key areas of higher education reform.

Thus, the mobility programme will be enlarged, the system of recognition of credits gained abroad will be modernised, the promotion of wider institutional cooperation will be intensified, taking into consideration the development of courses leading to the award of double or joint diploma at master's and doctoral levels.

4. The connection between higher education, research and business is provided by the Institute for Research, Development, Innovation, Consulting and Technological Transfer established at the University. The role of this structure is:

- To coordinate and develop interdisciplinary research and to strengthen the connection between education and research, to enhance the effectiveness of the knowledge triangle;
- To encourage partnership and cooperation with business, to achieve an effective transfer of knowledge to the market and, in this context, to develop an optimal relationship between fundamental and applied research.

The University participates systematically in carrying out the integrated local and regional development plans (North-East Development Region) and advocates for regional support orientation towards cooperation between higher education and business.

5. In order to improve governance and promote performance, the University has implemented its own system of internal management control and created mechanisms that promote internal competition and performance and ensure a proper human resources management. These mechanisms are activated and improved so that to determine a real enhancement of the quality of teaching and research activities.

The annual operational plans set measures to increase the funds obtained from research, consultancy, expertise, technological transfer, and other alternative sources.

* COM (2011) 567 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0567:FIN:EN:PDF>)

E

Endorsement of the application

I, the undersigned, legal representative of the applicant institution,

certify that the information contained in this application is complete and correct to the best of my knowledge. All Programme activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;

agree to the content of the Erasmus Charter for Higher Education (ECHE) application outlined above and commit my institution to respect and observe these obligations;

agree to the publication of the Erasmus Policy Statement by the European Commission

Place: BACAU, ROMANIA Name: Valentin NEDEFF Date (dd/mm/yyyy): 10/05/2013

I have read and accept the Privacy statement

Original signature of the legal representative of the Institution (as identified in section A.2 above)

Original stamp or seal of the Institution